



English Language Matters Ltd

where each learner matters

Education New Zealand Finalist

2006 "Excellence in Student Support" Award

2005 "Excellence in Teaching" Award

Certificate in Teaching English as a Second Language (ELM Cert. in TESOL)

Background

English Language Matters Limited has a reputation for excellence in teaching and student support nationwide. Due to public demand, Principal and Director Sharron Verberne Heazlewood has developed a Certificate in TESOL based on the philosophy and teaching methods employed in this boutique school. Within the family culture of the school, candidates will gain the practical skills and confidence needed to perform successfully in the classroom alongside highly experienced, qualified teachers.

Course Content

The course focuses on five main units:

- Learners, teachers and the learning teaching content
- Language analysis and awareness
- Language skills: reading, listening, speaking and writing
- Planning and resources for different teaching contexts
- Developing teaching skills and professionalism

The course is highly practical, placing a considerable emphasis on candidates' performance in observed teaching practice sessions. There is a maximum of 12 candidates on courses. Teaching practice takes place in groups of 3 trainees with volunteer groups of English language learners.

Candidates are also required to complete a reflective journal covering the following:

- English language systems
- Reflection on teaching
- Learner centeredness
- Analysis of teaching/learning material

Course Outcomes

Candidates will be able to demonstrate:

- a) a learner centred approach to teaching.
- b) an awareness and understanding of language learners, and of the basic principles of language learning.
- c) a practical working knowledge of English grammar, and of materials for learning/teaching English.
- d) an ability to plan relevant, authentic and interesting parts of lessons, and complete lessons within a sequence of lessons.
- e) an ability to manage classes effectively with appropriate cultural sensitivity, providing relevant presentation, practice, and production activities.
- f) a receptiveness to teaching practice feedback and a willingness to work effectively with others.

- g) the potential to develop as a teacher. Successful candidates will continue to broaden their range of teaching skills to reach their full potential.

Attendance

The course consists of 4 weeks of full-time study. A high level of commitment is required of candidates and the course is very demanding. Candidates are expected to attend 100% of the course, with an absence allowance for illness or exceptional circumstances. Those people considering following a course should ensure that they are free of other commitments during the time of study.

Assessment

All aspects of the course (teaching practice and written assignments) are internally and continuously assessed.

The Certificate for the Teaching of English to Speakers of Other Languages (TESOL) is awarded to candidates who have satisfactorily fulfilled all the requirements of the course. They will have shown the potential for further development after the course, an awareness of language learning problems, and of classroom techniques.

The certificate at "Pass level" is awarded to candidates who meet the course requirements and whose performance meets the criteria in all components.

Candidates whose classroom teaching skills reach a level significantly higher than "Pass-level" criteria are awarded "Pass B." Certificates at "Pass B" level are awarded to trainees who have developed a level of achievement significantly higher than that required to pass in both language awareness and classroom approaches. It may be expected that they will continue to need a degree of guidance, once employed.

Candidates whose classroom teaching skills and planning skills are exceptional are awarded "Pass A". Certificates at "Pass A" level are awarded to those who have demonstrated an overall excellence, and a degree of independence that will allow them to work with much less guidance than is generally required by teachers at this level of qualification

English Language Matters Limited will also write an individual report on each candidate's performance and progress during the course.

Enrolment Procedure

Applicants must:

- be at least 18 years of age, but preferably 20 or over at the start of the course
- have a good standard of education (at least bursary or equivalent)
- have the potential to develop the necessary skills to become effective teachers and to complete successfully the written assignments and the assessment of teaching practice
- have an awareness of cultural issues and some experience of working with people of other cultures

This course is based on the principle of open and equal opportunity for all, irrespective of gender, marital status, sexual orientation, creed, colour, race, ethnic origin, age or disability. Acceptance on a course, however, is not automatic. All applicants must complete an application form and pre-interview questionnaire. Following assessment of their application form and pre-interview questionnaire, applicants are selected for interview at English Language Matters Limited. Applicants are assessed on their suitability to complete a TESOL course successfully. Particular attention is paid to aptitude for language analysis, clear communication, cultural awareness and sensitivity. In matters concerning the assessment and suitability of prospective candidates, the decision of the Director of Teacher Training is final.

Those candidates who are offered a place on a course must pay a \$350.00 deposit in order to secure their place. The balance of fees is due six weeks before the course starts. Failure to pay the fees may mean that applicants forfeit a place. Once course fees have been paid in full, they are not refundable. It may be possible for applicants to transfer their application to a future course, but only if their place on a course can be filled.

Costs and Finance

The course cost is NZ\$2,150.00 (this includes GST). Fees are subject to alteration.